

School Group Booking Terms and Conditions 2026

These terms and conditions are designed to ensure there is no confusion once a School Group Booking Contact makes a School Group Booking to bring Attendees to the Event in 2026. By submitting a School Group Booking you acknowledge you have read and agree to the following Terms and Conditions.

SCHEDULE OF IMPORTANT DATES

Key Date	VCE and Careers Expo 2026	Victorian Careers Show 2026	HSC and Careers Expo 2026	Western Sydney Careers Expo 2026
Event Dates	30 Apr - 2 May 2026	13 - 15 May 2026	28 - 30 May 2026	25 - 27 June 2026
Final Booking Date	Mon 30 Mar 2026	Wed 22 Apr 2026	Thu 7 May 2026	Thu 4 June 2026
Final Change Date	Mon 30 Mar 2026	Wed 22 Apr 2026	Thu 7 May 2026	Thu 4 June 2026
Final Cancellation Date	Mon 30 Mar 2026	Wed 22 Apr 2026	Thu 7 May 2026	Thu 4 June 2026
Final Invoice Issued Date	Wed 1 Apr 2026	Fri 24 Apr 2026	Mon 11 May 2026	Mon 8 June 2026
Final Payment Date	Wed 22 Apr 2026	Fri 8 May 2026	Mon 25 May 2026	Mon 22 June 2026

DEFINITIONS

1. In these terms:

"Attendee" includes any person participating in attending the Event, including students, staff, or guests.

"Booking Form" means the form completed by the School Group Booking Contact.

"Confirmation Email" means the email generated from the Organiser to the School Group Booking Contact once the School Group Booking Form is submitted.

"Exhibitor" includes the Exhibitor's employees, agents and contractors.

"Event" means the expo/s or show/s booked by the School.

"Fee" means the fee payable by the school to the Organiser for its students to attend the Event.

"Force Majeure Event" means anything affecting a party outside of that Organiser's reasonable control, including but not limited to fire, storm or other extreme weather event, flood, earthquake, epidemic, war, invasion, terrorism, civil commotion, blockade or embargo, labour dispute, labour shortage, failure or delay in transportation or supply, or any law, order, proclamation, regulation, ordinance, demand, requisition or requirement or any other act of any government authority.

"Non-Refundable Fee" is a 10% per ticket fee to cover the Organiser's reasonable expenses already incurred including third-party booking fees.

"Organiser" includes the Organiser's employees, agents and contractors.

"Ticket" means the admission pass that each Attendee will use to gain entry to the Event. "Refund" means a refund of the amount paid for a School Group Booking.

"Required Student Information" means the total number of students attending the Event, along with the number of students in each year level.

"Required Teacher Information" means contact details for the School Group Booking Contact, including but not limited to full name, email address, mobile number and position at your school along with the names and mobile numbers of any additional school staff or teachers attending the Event.

"School Group Booking" means a pre-booked registration to bring a group of five or more students to

attend the Event

"School Group Booking Contact" means the person named as the main contact on the Booking Form and the person with whom the Organiser will liaise.

BOOKING AND PAYMENT

2. Once a School Group Booking Contact makes a booking to bring a group of students to the Event via the Booking Form on our website, the person named as the School Group Booking Contact will instantly receive a Confirmation Email showing the day and time requested in the booking. The day and time requested by the school in its Booking Form is subject to availability. All Bookings must be made by the Final Booking Date. Late bookings may be accepted after the Final Booking Date at the organiser's discretion, subject to availability.
3. The School Group Booking Contact will be required to indicate the expected number of students (by year level) and the number of attending teachers at the time of booking. The Organiser will contact the School Group Booking Contact closer to the Event to confirm final attendance numbers for both students and teachers. Tickets will then be issued based on the confirmed numbers.
4. Each student and teacher will be issued a ticket. Tickets must be presented for entry and may be scanned.
5. An invoice for the Fee will be emailed to the School Group Booking Contact on the Final Invoice Issue Date.
6. The Fee is payable in full by the school by the Final Payment Date.
7. Registered teachers and school staff accompanying school groups are admitted to the Event free of charge.
8. Payment for a School Group Booking can be made by credit card, debit card or direct deposit.
9. If, after completing the Booking Form and receiving the Confirmation Email, the school wishes to make any changes to the School Group Booking, the School Group Booking Contact must notify the Organiser by the Final Change Date. Changes should be submitted in writing.
10. Any Fee not paid by the Final Payment Date may result in the cancellation of the School Group Booking

DUTY OF CARE

11. The School acknowledges that it retains full and non-delegable duty of care for its students at all times during the Event. This includes responsibility for the supervision, safety, and behaviour of all students attending under the School Group Booking, as required by law. The Organiser does not assume, and cannot discharge, the School's duty of care for students attending under a School Group Booking.

SUPERVISION AND CONDUCT

12. The School agrees to provide appropriate supervision throughout the Event, ensuring adequate staff-to-student ratios and selecting students who can participate safely and responsibly. The School must brief all attending students on expected standards of respectful and responsible behaviour prior to arrival. Teachers and school staff must actively supervise students during their visit. Misconduct or behaviour that poses a safety risk or significantly disrupts the Event may result in the removal of individual students or the entire group.
13. Discriminatory, harassing or abusive behaviour, including hate speech or vilification based on race, religion, ethnicity, gender, sexual orientation, disability or any other protected attribute, is strictly prohibited and may result in immediate removal from the Event without refund. Where possible, the Organiser will first contact the attending school staff before taking such action.

INCIDENT REPORTING

14. Any serious incidents involving students or school staff, including (but not limited to) medical emergencies, injuries or behavioural issues, must be reported promptly by school staff to the Organiser's staff, help desk or venue security. The Organiser may log such incidents and share relevant details with the School, venue security or relevant authorities, in accordance with applicable laws, where appropriate.

CHANGES TO EVENT

15. The Organiser reserves the right to change the venue for the Event, to close the Event or vary its hours, or to vary or add to the format of the Event (including holding an online event) as is necessary or required by law, and to the extent permitted by law will not be liable for any loss to a school arising from such a change.

CANCELLATIONS BY THE SCHOOL

16. If a school cancels its booking before the Final Cancellation Date (as listed in the Key Dates table), a refund of fees paid will be provided less the Non-Refundable Fee.
17. No refunds are available for cancellations after the Final Cancellation Date, regardless of the reason, including where a Force Majeure Event prevents attendance.

CANCELLATIONS BY THE ORGANISER

18. If the Organiser cancels the Event for any reason, including a Force Majeure Event, a refund of fees paid will be provided less the Non-Refundable Fee, regardless of payment method (credit card, debit card, or direct deposit).

REFUND PROCESSING

19. Refunds will be processed to the original payment method within a reasonable timeframe after cancellation is confirmed.

PRIVACY AND SECURITY

20. No Attendee Information will be shared with any third party by the Organiser, except as required by law or as outlined in our Privacy Policy.
21. Where an Attendee voluntarily provides personal contact information to an Exhibitor (e.g. by scanning a QR code or filling out a form), the Organiser is not responsible for how that information is used or managed by the Exhibitor.

GOVERNING LAW

22. If a provision (or part of it) of these terms and conditions is held to be unenforceable or invalid, then to the extent possible the provision will be severed from the remaining terms, which will continue to be valid to the fullest extent permitted by the applicable law.
23. These terms and conditions are governed by the laws of the State or Territory of the relevant event. The parties hereby submit to the non-exclusive jurisdiction of the Courts of the relevant State or Territory.

CHANGES TO TERMS AND CONDITIONS

24. The Organiser reserves the right to amend, vary, or update these terms and conditions at any time by giving written notice to the School Group Booking Contact. Changes will take effect 14 days after notice is given. Continued participation after that time will constitute acceptance of the amended terms and conditions.

Last updated July 29 2025